



## DIGITAL SOLUTIONS

# SYNERGI LIFE COMPANY SPECIFIC REPORTS TRAINING

Course code: SY-06  
Duration: 2 days

Prerequisite:  
SY-01 Synergi Life certified administrator training 1,  
SY-03 Synergi Life reports and statistics training 1,  
SY-04 Synergi Life reports and statistics training 2.

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### DESCRIPTION

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This course covers how to create advanced reports in Synergi Life?

Company reports can:

- Create advanced reports at the click of a button
- Simplify the searching experience for your less advanced users
- Create reports using your company's graphic guidelines
- Create periodical reports
- Make sure the same kind of data is always presented in the same way across the organization
- Deliver advanced management reports in real time
- Favourites
- Special reports
- Excel Macro programming (VBA)

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### LEARNING OBJECTIVES

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Learn how to create advanced reports to suite your organization's reporting needs.

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### TARGET GROUP

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Technical/ HSE personnel who work with Synergi Life statistics and have advanced knowledge of Excel.