



DIGITAL SOLUTIONS

SYNERGI LIFE DASHBOARD TRAINING

Course code: SY-07
Duration: 1 day

Prerequisite:

The course requires that you know the functionality of the search engine in Synergi Life. SY-03 Synergi Life reports and statistics training 1 or knowledge on this level is required. SY-01 Synergi Life certified administrator training 1 is recommended.

DESCRIPTION

The purpose of this training is to define, set up and distribute both local and corporate dashboards in your organization. It builds on knowledge of general search, selection reports, frequency report and other standard outputs from Synergi Life to combine these into bundled favorites and live dashboards.

You will gain extensive knowledge of the dashboard functions in Synergi Life and will be able to build and maintain dashboards. Through this knowledge, you will be able to facilitate for better, more accurate and standardized ways of communicating results, focus areas and performance indicators in your organization.

The following topics are covered:

- Summary of search engine, favorite creations and output options in Synergi Life
- Output options and information elements that can be used in Synergi Life dashboard
- Utilization of selection, frequency report, lists and diagrams in dashboards
- Basic use of the administration application for dashboard configuration
- Setting up, defining and distribution of dashboards in Synergi Life

LEARNING OBJECTIVES

Learn how to define, set up and distribute both local and corporate dashboards in Synergi Life.

TARGET GROUP

Personnel and customers that want to make their own dashboards in Synergi Life.